**Fruitport District Library Board of Directors**

**Regular Meeting**

**Thursday, September 29, 2022**

The meeting was called to order by President R. Dillon at 5:32 p.m.

Present: R. Dillon, Laura Oldt, Junella Rule. Glenn Bo. Bill Overkamp, Anna Dudas and Ruth Woodward were excused. Also, in attendance was Director Matt Lubbers-Moore, Karla Bates and two guests.

The following two items were moved to the top of the agenda as Director Glenn Bo had to leave:

Treasurers Report: Review financials and approve payment of invoices. Motion by Glenn Bo, supported by Junella Rule to approve $6,629.01 along with an addition of invoices Bill Weimer submitted today of $586.94 to bring total invoices approved for payment to $7,215.95. Motion passed unanimously with roll call vote.

Approval to hire new library employee Lesa Lykens: Motion by Laura Oldt, supported by Glenn Bo to hire Lesa Lykens as Library Assistant with the official hire date of September 5, 2022 at the designated hourly rate of pay.

Glenn Bo had to leave meeting at 5:50 p.m.

The agenda was accepted as presented.

Public Comments: None.

**REPORTS**

Secretary’s Report: Director Ruth Woodward was unable to attend the meeting. The Board agreed to wait until the October meeting to approve the August meeting minutes.

Library Director Report: Matt presented his report highlighting recent happenings at the library including circulation numbers and staff duties, etc. This year has had increased numbers of patrons, phone calls, computer usage and circulation. Matt and Beth have been cleaning the kitchen. The Financial Literacy Class was canceled due to lack of interest. Library door locks for the staff entrance have been changed. Small slab of cement for the Pope Bench has been poured. We have 11 Hotspots which are almost continually in use. Spectrum came out twice to fix the internet. Girl Scouts will begin meeting every other Saturday in the library community room from noon to 1:30 pm. Matt attended a number of meetings, trainings and a virtual conference August 9-11th. He feels these meetings enhance his ability to run the library.

The 2023 Summer Reading Program is called “All Together”. New volunteer at the library, Kelly works Mondays and Wednesdays.

**OLD BUSINESS**

Pope’s Bench: We will continue to hold off on the finish of the Pope’s Bench until the next meeting. Trustees have notes as to what was discussed at a previous meeting and wants to ensure this bench and surrounding area is installed as the board wishes.

Partitions in the library basement: as the Community Room is cleaned and rearranged the Director is evaluating what is needed and getting estimates for the board.

**NEW BUSINESS**

L-4029 Form for property tax collection levy: The Board feels we are able to wait until the October meeting to get the form approved and signed by library president and secretary.

**PUBLIC COMMENTS:**

Karla Bates reported that the Friends of the Library are busy. They purchased two cabinets with locks for the Community Room; one for the library use and one for the Friends. She reported that Beth is at the library frequently and recently helped Matt clean the library kitchen and basement. Karla will open the Book Nook beginning this Saturday from 10:00p.m. – 2:00pm.

The Friends discussed new Homebound Program at their last meeting and agree they will be able to deliver books to those patrons. The Friends will help with the seasonal decorating. The Friends will help with the Candyland Program during this Christmas Break. Karla suggested that the library board consider the property on the corner of Harvey and Pontaluna and believes there should be a survey where the library can get patron feedback about a new library.

Reports: Matt reported that he has been working on the State Aid Report The reporting opens the first of October and he should be able to report at that time. Lesa Lykens has been in touch with Fruitport Elementary Schools. Shettler’s students will help decorate for Halloween and Edgewood will participate in Story Time.

Meeting adjourned at 7:21 p.m.

Respectfully submitted,

Laura Oldt, Library Board Trustee